

Package E: Format for Vehicle Hiring for FY 2019-20

Type of Vehicle	Vehicle Model No.	Registration No.	Rate per KM (Nu.)	Halt Charge/Day (Nu.)*	Remarks (if any)
Coaster Bus					
Hilux					
Bolero					
Hiace bus/High Roof					

** During the tour when there is no long distance travelling and the vehicle is used for local services, a halt charge(Less than 100 km) will be paid instead of payment per KM.*

Terms and Conditions

1. The vehicle should be in excellent condition to avoid breakdown and unnecessary delay of works, Preferably the vehicle model should be after 2007
2. The bidders should have Driver for the vehicle with valid driving licence(preferably professional Driver);
3. The entrusted bidder should bear full cost of vehicle maintenance in case of any breakdown. If it is a major breakdown then the owner should arrange another vehicle as substitution within 24 hours of the breakdown;
4. The officer In-charge using the vehicle would decide if arrangement of substitute vehicle is required during any major breakdown;
5. The contract shall be awarded based on the quoted rate and model of the vehicle;

6. The quoted rates should be inclusive of Driver's payment, fuelling cost, parking fee and the **cost associated to reach any of the Centers of UWICER (Darla, Yusipang, Gelephu and Phobjikha Centers) to commence the assignment;**
7. Halt charge will be paid if the travelled distance per day is less than 100 KM;
8. The driver should strictly adhere to the road safety laws while driving and any official travelling in the vehicle have a right to remind/object if the drive fails to follow the laws in vogue;
9. The vehicle shall be called as and when required at the institute. The owner shall be notified one week prior to the activity on the requirement of the service.
10. A Xerox copy of the following documents should be attached with the quotation format;
 - i. Valid vehicle registration certificate,
 - ii. Valid driving licence of the Driver who will be driving the vehicle,
 - iii. Valid road worthiness certificate of the vehicle
11. In addition, the other terms and condition will remain as per the SBD provided