

Package A: Supply of Stationery Items for FY 2019-20

SN	Particular	Specification	Unit	Rate	Remarks
1	HP Laser jet Printer Cartridge	HP Laser Jet 12A	Per No.		
2	HP Laser Jet Printer Cartridge	HP Laser Jet 26A	Per No.		
3	Laser Jet Printer Cartridge	HP Laser Jet 13A	Per No.		
4	Hp Laser jet Cartridge	Hp Laser Jet 78A	Per No.		
5	HP Laser Jet Printer Cartridge	HP Laser Jet O5A	Per No.		
6	HP Laser jet Printer Cartridge	HP Laser jet 49A	Per No.		
7	HP Laser jet Printer Cartridge	Hp Laserjet 35A	Per No.		
8	HP Laser jet Printer Cartridge	HP Laser Jet 51A	Per No.		
9	HP laser jet Printer Cartridge	CC 88A	Per No.		
10	HP Tonner Cartridge	CE310A Black, CE311A Cyan, CE312A, Yellow, CE313A Magenta	Per set.		
11	Hp Laser jet Cartridge	85 A	Per No.		
12	Cartridge for Epson Stylus Photo R3000 & R3880	MK T1578, PK T1571, LK T1577, LLK T1579, C T1572, VM T1573, LC T1575, VLM T1576, Y T1574	Per set		
13	Brother HL L2321D Duplex printer	Toner cartridge:TN-2365	Per No.		
14	Image Drum	Printer Epson stylus photo R3000:	Per No.		
		Printer Epson stylus photo R3880:			
15	Color Printer CP1025 Image drum		Per No.		
16	Fax Film	Panasonic FP-701	per pc		

17	Board/permanent Marker Pen	Chisel tip(all colors)	per pc		
18	Cello Pointic Pen	all colors	per pc		
19	Highlighter pen (different color)		per pkt.		
20	Eraser	Non dust	per pc		
21	Sharpner		per pcs		
22	Pencil		per pkt.		
23	Ruler	30 cm	per pc		
24	Cello Tape white	White/brown (2", 65mtrs)	per pc		
		1", 65mtrs			
25	Adhesive Tape/Masking Tape	1"			
		2"	per No.		
26	Envelope	A4 Size	per pc		
		A3 Size			
		Size 9x4			
27	Arch File		Per pc		
28	Ring File		Per pc		Sample required
29	Button Plastic File		Per No.		
30	Plastic File L shape		Per No.		
31	Flate file Executive	Red(Ambassador)	Per No.		
32	Flate file	Yellow(Ambassador)	Per No.		
33	Field Note book	Oxford	Per No.		
34	Good Receive Note		Per No.		
35	Register	No.16	Per No.		
		No.20	Per No.		
		No.24	Per No.		
		No. 10			
36	Dak dispatch/Receipt Register	No.30	Per No.		
		No.40	Per No.		
37	Vehicle history book		Per No.		

38	Vehicle movement order book		Per No.		
39	Vehicle log book	No.30	Per No.		
40	Fixed asset register	No.40	Per No.		
41	Stock ledger register	No.40	Per No.		
42	MB book		Per No.		
43	Stapler Pin	24/6	per Pkt.		
		23/17	per Pkt.		
		No.10	per Pkt.		
		T10	per Pkt		
44	Stapler Machine	24/6	Per No.		
		23/17			
		No.10			
45	Punching machine	DP 600	Per No.		
		DP 800			
46	Gun Stapler		Per No.		
47	Photocopy Paper (75 GSM)	A4	Per Ream		
		A3	Per Ream		
48	Colour Paper	A4	Per Ream		
49	Chart Paper	All colours	Per Pcs.		
50	Flip chart	25mm Grid rule	Per No.		
51	Carbon Paper	both colours	per Pkt.		
52	Lamination Sheet	A4 Size	per Pkt.		
		A3 Size	per Pkt.		
53	Plastic Transparency Film	A4 Size	per Pkt.		
		A3 Size			
54	Thumb pin	(13mm)	per Pkt.		
55	Color Push Pin	Mixed color	per Pkt.		
56	Stamp pad Ink	28 ml(Blue)	per botl		
57	Glue Stick	22g	Per No.		
58	Correction Fluid pen		Per No.		
59	Scissor	Medium size	Per No.		Sample required
		big Size	Per No.		
60	Pencil battery (Equivalent to Duracell and above)	AA	Per pair		
		AAA	per Pair		

61	Rechargable Pencil Battery	AA	Per pair		
62	Paper Tray	3 layers(transparent)	per set		
63	Calculator	14 digits	Per No.		
		12 digits			
64	Plastic Ziplock		per Pcs		
65	White Board duster	magnetic	Per No.		
66	Spiral Binding Comb	6mm	per pcs		
		10mm	per pcs		
		16mm	per pcs		
		22mm	per pcs		
67	Binder Clip/Supper Clip	51mm	per		
		32mm	Dozen		
		19mm			
68	Glossy paper (Premium grade and Brand specific)	Epson stylus photo R3000 printer: A3, A4 and Roll paper	per roll		
		Epson stylus photo R3880 printer: A3, A4 and Roll paper	per roll		
69	External Hard drive	500GB	per pcs		
		1TB			
		10 TB			
70	Pen Drive	8GB	per pcs		
		16GB			
		32GB			
71	SD Card	8 GB	per pcs		
		16 GB	per pcs		
		32 GB	per pcs		
72	Certificate paper	A4/300GSM, Plain off-white	per sheet		Sample required



