
STANDARD BIDDING DOCUMENT

Procurement of Goods
(For value up to Nu. 0.25 million)



Royal Government of Bhutan
Ministry of Finance

March 2011

Preface

This Standard Bidding Document for the Procurement of Goods has been prepared by the Public Procurement Policy Division (PPPD), Ministry of Finance to be used for the Procurement of Goods through National Competitive Bidding in projects that are financed in whole or in part by the Royal Government of Bhutan (RGoB). It should be used in conjunction with the Procurement Rules and Regulations.

The instructions in italics and footnotes provided are for guidance and are not part of the document therefore it should be removed while preparing the bid document.

Those wishing to submit comments or questions on this Bidding Document or to obtain additional information on procurement can contact:

Public Procurement Policy Division
Ministry of Finance
Royal Government of Bhutan
pppd@mof.gov.bt
Telephone no. 00975 2 336962, fax no. 336961

Request for Quotation for Supply of Goods

***[Purchaser to describe here the nature of the Goods
and Contract Package Numbers as per the Procurement Plan]***

[Purchaser to use normal Letter Headed format]

Date:

Invitation for Quotation (IFQ)

Project title:_____

Source of Funding:_____

Contract Ref:_____

To:

Dear Sir/Madam,

1. You are invited to submit your priced bid for the supply of the following items;

i) Supply of Vehicle spare parts and Maintenance work

ii) Office stationeries, Equipments, Games and Sports items, Plumbing items, Electrical items, carpentry items, laptops, computer peripherals

iii) Hiring of Vehicle (Re-tender)

[Information on technical specifications and required quantities are attached]

2. The bidder(s) may quote for any or all items under this invitation¹. Each item shall be evaluated and contract awarded separately to the firm(s) offering the lowest evaluated price for each item
3. The bidder(s) shall submit one original of the priced quotation with the Form of Bid and clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope as required by PRR 2009 clause 5.1.7.2 and addressed to and delivered at the following address *[insert address of receipt of bids]*.

Your quotation in the required format should be addressed and submitted to:

¹ The procuring agency shall specify the evaluation criteria and should use appropriately. It should be clarified that whether the evaluation will be done item wise or as whole package.

The Director
Ugyen Wangchuck Institute for Conservation and Environment
Bumthang
Telephone: 03631926
Fax: 03631925

4. The deadline for receipt of your quotation(s) by the purchaser at the indicated address is **17th June, 2015** and for vehicle hiring is on or before **1st June, 2015**.
5. The bid shall be accompanied by a bid security of Nu. **12000.00 (twelve thousand only)** in the form of cash warrant, demand draft or unconditional Bank Guarantee valid till **17th July, 2015**. Any bid not accompanied by bid security shall be treated as non responsive.
6. Quotation by fax or by electronic means **is not** acceptable.
7. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.
 - a) PRICE: all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The final place of delivery of Goods and Services is **UWICE, Bumthang**.
 - b) EVALUATION OF QUOTATION: offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the priced quotation by making any correction for any arithmetical errors as follows;
 - (i) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (ii) where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.
 - (iii) if the supplier refuses to accept the correction, this quotation will be rejected and the bid security shall be forfeited.

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- c) **AWARD OF PURCHASE ORDER:** the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per attached form of contract and terms and conditions of supply.
- d) **VALIDITY OF THE OFFERS:** your quotation(s) shall be valid for a period of **one year**.
8. Further information can be obtained from: **Administration, UWICE, Bumthang, 03631946 during office hours**
9. The **UWICE** has a budget allocation for the purchase of Goods and wishes to apply some of that allocation for the purchase of Goods for which this Request for Quotation is issued.
10. Depending on the final requirement, the purchaser may increase or decrease the quantities by fifteen percent (15%) of the purchase order.
11. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend at the specified venue and time.
12. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
13. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
14. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
15. Ten percent (10%) of the Contract Price shall be paid within thirty (30) days of signing of the Contract, and upon submission of a claim and an advance payment guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in the Bidding Documents.
16. Ninety percent (90%) of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance certificate for the respective delivery issued by the Purchaser. The ten (10) percent performance security shall be retained as security deposit and paid at the end of the warranty period or after six (6) months whichever is later after adjustment of dues if any.

Schedule of Items and Priced Quotation (bid form)

VEHICLE SPARE PARTS FOR THE FINANCIAL YEAR 2015-2016									
SL.No	Name of Parts	Unit	Hyundai Santa Fe	Hilux(Vigo)	Hilux (Toyota)	Hilux(TATA Telcolin)	Eicher DCM	Coaster Bus	Bike(Pulsar)
1	AC belt	per nos							
2	Air Filter	per nos							
3	Air Servicing	per nos							
4	Arm assy. Steering idler	per nos							
5	Arm Steering Knuckel RH	per nos							
6	Arm Steering Knuckel LH	per nos							
7	Axcle boot	per nos							
8	Axcle Cone	per nos							
9	Back Light assy.	per nos							
10	Back Light bulb single point	per nos							
11	Ball Joint LWR LH	per nos							
12	Ball Joint LWR RH	per nos							
13	Ball Joint Upper RH/LH	per nos							
14	Ball Joint Upper	per nos							
15	Bar Rod Assy Back	per nos							
16	Bar Rod Assy Front	per nos							
17	Battery exide	per nos							
18	Bearing Camshaft	per nos							
19	Bearing Centre support	per nos							

20	Bearing connection rod	per nos							
21	Bearing Cranshaft	per nos							
22	Bearing Differential side gear	per nos							
23	Bearing front Wheel inner	per nos							
24	Bearing front Wheel Outer	per nos							
25	Bearing rear axle/wheel	per nos							
26	Bearing tail pinion inner	per nos							
27	Bearing tail pinion outer	per nos							
28	Belt V for Compressor & Cooler	per nos							
29	Body Balance rod	per nos							
30	Body Control rode bush Lower	per nos							
31	Body Control rode bush Upper	per nos							
32	Body Mountain bush rear	per nos							
33	Body Polish	per nos							
34	Boot kit drive shaft inboard joint	per nos							
35	Brake Light bulb double point	per nos							
36	Brake master sylender assy.	per nos							
37	Brake Pad	per nos							

38	Brake servicing for 4 Tyres	per nos							
39	Brake Shoe	per nos							
40	Bush front Stabilizer	per nos							
41	Bush front Suspension LOWER-RH/LH	per nos							
42	Bush front Suspension UPPER-LWR-RH/LH	per nos							
43	Bush front Suspension WLR-RH/LH	per nos							
44	Bush Spring Leaf	per nos							
45	Bush Spring shackle	per nos							
46	Camshaft Oil Seal	per nos							
47	Cap. Assy. Fuel Filter	per nos							
48	Centre Lock Assy.	per nos							
49	Clutch release bearing	per nos							
50	Clutch Plate	per nos							
51	Clutch starter	per nos							
52	Coil Spring	per nos							
53	Connecting bearing	per nos							
54	Coolant	per nos							
55	Cover clutch disc	per nos							
56	Crankshaft Oil seal	per nos							

57	Cushion front shock absorber	per nos							
58	Cushion front Stabilizer	per nos							
59	CV Joint	per nos							
60	Cy. Assy.Brake Mater	per nos							
61	Cy. Kit clutch master	per nos							
62	Cy. kit clutch release	per nos							
63	Cy. Kit disc brake	per nos							
64	Cy. Kit rear wheel	per nos							
65	Cy. Assy Clutch master	per nos							
66	Cylinder Kit brake master	per nos							
67	Dash Board Polish	per nos							
68	Defferential oil seal	per nos							
69	Delivery Valve	per nos							
70	Dinama bearing outer	per nos							
71	Dinama bearing inner	per nos							
72	Disc clutch/ Pressure Plate	per nos							
73	Door head lamp LH	per nos							
74	Door head lamp RH	per nos							
75	Dot 3	per nos							
76	End sub Assy. Tie rod LH	per nos							

77	End sub Assy. Tie rod RH	per nos							
78	Engine Block for all the vehicle	per nos							
79	Fan Belt	per nos							
80	Fan sub Assy.	per nos							
81	Flashing Oil	per nos							
82	Floring	per nos							
83	Fog Light	per nos							
84	Foot Mat	per nos							
85	Front wheel cross bearing	per nos							
86	Front brake booster Assy.	per nos							
87	Front wheel check out	per nos							
88	Fuel/Diesel Filter	per nos							
89	Frog	per nos							
90	Gasket engine Overhaul	per nos							
91	Gasket Power steering control	per nos							
92	Gear oil	per nos							
93	Gear Box Oil seal	per nos							
94	Glow Timer	per nos							
95	Glow Plug	per nos							
96	Grease	per nos							
97	Greasing for Chasis	per nos							

98	Grille Radiator chrom plate	per nos							
99	Grille Radiator back	per nos							
100	Gear box coupling	per nos							
101	Hand Brake cable Front	per nos							
102	Hand Brake cable Rear	per nos							
103	Hand Pump Assembly	per nos							
104	Head & Rotor	per nos							
105	Head Gasket	per nos							
106	Head Lamp Assy.	per nos							
107	Heating Timer	per nos							
108	Hub Greasing for both side	per nos							
109	Idle Arm	per nos							
110	Idler Timing Belt No.1	per nos							
111	Idler Timing Belt No.2	per nos							
112	Igenation Assembly	per nos							
113	Indicater Relay	per nos							
114	Indicater/side light bulb	per nos							
115	Injector Nozzle	per nos							
116	Jug & Lever	per nos							
117	Kerosene Oil	per nos							
118	King Pin Bearing	per nos							
119	lateral rod	per nos							

120	Lateral Bush	per nos							
121	Lens front indicater LH	per nos							
122	Lens front indicater RH	per nos							
123	Lens RR combination LH	per nos							
124	Lens RR combination RH	per nos							
125	Letheral arm Bush big	per nos							
126	Letheral arm Bush small	per nos							
127	Linner	per nos							
128	Lock free wheelhub	per nos							
129	Main bearing	per nos							
130	Mechanic Hire charge	per nos							
131	Mirror LH	per nos							
132	Mirror RH	per nos							
133	Mirror rear view	per nos							
134	Mobile oil	per nos							
135	Oil Filter/ Mfilter	per nos							
136	Oil Pump Gear	per nos							
137	Oil seal Camshaft	per nos							
138	Oil Seal engine gear	per nos							
139	Oil Seal front axle inner	per nos							
140	Oil seal front hub Outer	per nos							

141	Oil seal rear axle inner	per nos							
142	Oil seal rear axle Outer	per nos							
143	Oil seal tail pinion	per nos							
144	Oil seal timing gear case	per nos							
145	Penion	per nos							
146	Piston Ring	per nos							
147	Pitman Arm	per nos							
148	Pitman Arm with Power steering	per nos							
149	Propela shaft rear	per nos							
150	Rack end	per nos							
151	Raiator Cap	per nos							
152	Rain guard	per nos							
153	Rear balance spring	per nos							
154	Rear balance spring rod	per nos							
155	Regulator MC for windows	per nos							
156	Relay Glowplug	per nos							
157	Relay Starter	per nos							
158	Release bearing	per nos							
159	Seat Ball stud for steering drag	per nos							
160	Seat Cover	per nos							
161	Self armature	per							

		nos							
162	self Bindix	per nos							
163	Shock absorber bush each	per nos							
164	Shock absorber Front each	per nos							
165	Shock absorber Rear each	per nos							
166	Side bearing	per nos							
167	Side Light Assy	per nos							
168	Spider kit Universal Joint(Cross bearing)	per nos							
169	Spring rear leaf 2 nd	per nos							
170	Spring rear leaf 3 rd	per nos							
171	Spring rear leaf 4 th	per nos							
172	Spring rear leaf 5 th	per nos							
173	Spring rear Main leaf	per nos							
174	Stablizer rod assy.	per nos							
175	Stablizer link rod end	per nos							
176	Starter Assy.	per nos							
177	Steering Box Assy.	per nos							
178	Steering Damper	per nos							
179	Steering knuckle kit	per nos							
180	Steering rack boot	per nos							

181	Steering Yoke	per nos							
182	Steering Column bush	per nos							
183	Sun visor Assy.	per nos							
184	Switch fuel level warning	per nos							
185	Thermostat valve	per nos							
186	Thrust washer	per nos							
187	Timing Belt	per nos							
188	Valve	per nos							
189	Valve Cap	per nos							
190	Valve guide	per nos							
191	Valve Filter sim	per nos							
192	Valve sheet	per nos							
193	Voltage Regulator	per nos							
194	Water Pump Assy.	per nos							
195	Water servicing	per nos							
196	Wheel alignment	per nos							
197	Wheel bolt Front/rear	per nos							
198	Wheel Nut	per nos							
199	Windshield glass(Double)	per nos							
200	Windshield bid	per nos							
201	Windshield gum	per nos							
202	Wiper Arm	per nos							

203	Wiper Blade 2 Nos	per nos							
204	Power Steering Motor	per nos							
205	Power Steering Kit	per nos							
206	Power steering Oil	per nos							
207	Steering rack	per nos							
208	Oil Pump Assy.	per nos							
209	"O" Ring	per nos							
210	Timing Tension bearing	per nos							
211	Cycle pin	per nos							
212	Flashing Oil	per nos							

VEHICLE TYRES AND TUBES FOR FINANCIAL YEAR 2015-2016

SL	TYPE OF VEHICLE	TYRE AND TUBE SIZES	Brand	RATE PER UNIT			REMARKS
				TYRE(Nu.)	FLAP(Nu.)	TUBE(Nu.)	
1	Hyundai Santa Fe	235-70R-17	Hankook				
2	Vigo Hilux	225/70R-15	Hankook				
3	Toyota Hilux	215/85R16	Hankook				
4	TATA Telcolin Hilux	LT205/80R-16 106/104S					
5	Eicher DCM Truck	750-R16	MRF and Apollo				
6	Coaster Bus	700R-16 LT					
7	Pulsar Bike	90/90-17 49P(Front) & 120/80-17 61P(Rear)					

Supply of Office Stationeries for F.Y 2015-2016

Sl.No	Particular	Specification	Unit	Unit Rate (NU.)	Remarks
1	HP Laser jet Printer Cartridge	HP Laser Jet 12A/Q2612A	Per No.		
2	HP Laser Jet Printer Cartridge	HP Laser Jet 16A/Q7516A	Per No.		
3	HP Laser Jet Printer Cartridge	HP Laser Jet O5A/CE505A	Per No.		
4	HP Laser jet Printer Cartridge	HP Laser jet 49A/Q5949A	Per No.		
5	HP Laser jet Printer Cartridge	Hp Laserjet 35A/CB435A	Per No.		
6	Sharp AR-M201 Printer cartridge	AR-208ST	Per No.		
7	Photo Copier Machine Toner	Naushetc MP-2500	Per No.		
8	Photo Copier Machine Cartridge	Sharp MX-312AT	Per No.		
9	Photo Copier Machine Cartridge	wanttech ML 6130A/PS-FR (17)	Per No.		
10	Print cartridge SP 3200e		Per No.		
11	Photocopier Machine toner 5755	toner for photocopier machine 5755	Per No.		
12	HP Laser jet Printer Cartridge	HP Laser Jet 51A/Q7551A	Per No.		
13	Introductory HP Ink Cartridge	Vivera HP Inks Gray 72/HP (G) C9374A	Per No.		
14	Introductory HP Ink Cartridge	Vivera HP Inks photo black 72/HP (PK) C9370A	Per No.		
15	Introductory HP Ink Cartridge	Vivera HP Inks Matte Black 72/HP (MK) C9403A	Per No.		
16	Introductory HP Ink Cartridge	Vivera HP Inks Yellow 72/HP (Y) C9373A	Per No.		
17	Introductory HP Ink Cartridge	Vivera HP Inks Magenta 72/HP (M) C9372A	Per No.		
18	Introductory HP Ink Cartridge	Vivera HP inks Cyan 72/ HP (C) C9371A	Per No.		

19	HP Color Laser Jet Black Print Cartridge	CB 380A (Black Print Cartridge)	Per No.		
20	HP Color Laser Jet Cyan Print Cartridge	CB 381A (Cyan Print Cartridge)	Per No.		
21	HP Color Laser Jet Magenta Print Cartridge	CB 383A (Magenta print cartridge)	Per No.		
22	HP Color Laser Jet Yellow Print cartridge	CB 382A (Yellow Print Cartridge)	Per No.		
23	HP laser jet Printer Cartridge	CC 388A/88A	Per No.		
24	HP Toner Cartridge	CE310A Black	Per No.		
25	HP Toner Cartridge	CE311A Cyan	Per No.		
26	HP Toner Cartridge	CE312A Yellow	Per No.		
27	HP Toner Cartridge	CE313A Magenta	Per No.		
28	Hp Laser jet Cartridge	85 A	Per No.		
29	Cartridge for Epson Stylus Photo R3000 & R3880	MK T1578, PK T1571, LK T1577, LLK T1579, C T1572, VM T1573, LC T1575, VLM T1576, Y T1574	Per No.		
30	Image Drum	Printer Epson stylus photo R3000: Printer Epson stylus photo R3880:	Per No.		
31	HP Color Printer CP6015dn Image drum	CB384A, CB385A, CB386 & CB387	Per No.		
32	Color Printer CP1025 Image drum		Per No.		
33	Fax Film	Panasonic FP-701	Per No.		
34	Register	No. 12 & No.20(Rule	per No.		
35	Board Marker Pen	all colors	per Dozen		
36	Permanent Marker pen	all colours	per Dozen		
37	Cello Pointic Pen	all colors	per Dozen		

38	Highlighter pen (different color)		Per set		
39	Cello Tape plastic white	2"(white)	Per No.		
40	Cello Tape plastic Brown	2"(Brown)	Per No.		
41	Adhesive Tape/Masking Tape	2"	Per No.		
42	Adhesive Tape/Masking Tape	1"	Per No.		
43	Envelope	A4 Size(brown) Supper Quality	per pcs		
44	Envelope	Size 9x4(brown)Supper quality	per pcs		
45	Eraser	Supper Quality	per Dozen		
46	Pencil	Supper Quality	per Dozen		
47	Ruler	30 cm	per pcs		
48	Arch File	Black & blue(Super Quality)	Per No.		
49	Cover File		Per No.		
50	Button Plastic File		Per No.		
51	Plastic File L shape		Per No.		
52	Flate file Executive	Red(Ambassador)	Per No.		
53	Flate file	Yellow(Ambassador)	Per No.		
54	Field Note book	Oxford	Per No.		
55	Service book		Per No.		
56	Good Receive Note		Per No.		
57	Dak dispatch Register		Per No.		
58	Dak Receipt Register		Per No.		
59	Vehicle history book		Per No.		
60	Vehicle movement order book		Per No.		
61	vehicle log book		Per No.		
62	Fixed asset register		Per No.		
63	Stock ledger register		Per No.		

64	MB book		Per No.		
65	Stapler Pin	24/6 and No.10	per Pkt.		
66	Stapler Pin	23/17	per Pkt.		
67	Stapler (kangaro)	24/6	Per No.		
68	Stapler (kangaro)	No. 10	Per No.		
69	Stapler (kangaro)	23/17	Per No.		
70	punching machine (kanagro)	DP 600	Per No.		
71	Thumb Drive	4 GB	Per No.		
72	Thumb Drive	8 GB	Per No.		
73	Photo copy Paper	HP Everyday A4 Size	Per Ream		
74	Photo copy Paper	A3 Size	Per Ream		
75	Colour Paper	A4	Per Ream		
76	Plotter Paper	Plain AO /Glossy	per roll		
77	Chart Paper	All colours	Per Pcs.		
78	Flip cart	25mm Grid rule	Per No.		
79	Carbon Paper	both colours	per Pkt.		
80	Lamination Sheet	A4 Size	per Pkt.		
81	Lamination Sheet	A3 Size	per Pkt.		
82	Plastic Transparency Film/Sheet	A4 Size	per Pkt.		
83	Thumb pin	Youngman(13mm)	per Pkt.		
84	Color Push Pin	Mixed color	per Pkt.		
85	Stamp pad Ink	28 ml(Blue)			
86	Sticky note pad	2x3	Per No.		
87	Sticky note pad	3x4	Per No.		
88	Sticky note pad	1x1	Per No.		
89	Glue Stick	22 GSM	Per No.		
90	Correction Fluid pen		Per No.		
91	Office Scissor	Medium size	Per No.		
92	Office Scissor	big Size	Per No.		
93	Pencil battery AAA	Alkaline/Duracell	Per pair		
94	Pencil battery	Alkaline/Duracell	per Pair		

	AA				
95	Paper Tray	3 layers	per set		
96	Calculator	14 and 12 digits	Per No.		
97	Plastic Ziplock		per Pcs		
98	White Board duster	with magnet and without magnet	Per No.		
99	Spiral Binding Comb	20mm,16mm,14mm,10mm,8mm & 6mm	per Pcs.		
100	Binder Clip/Supper Clip	No.108,109,110,111 &112	per Dozen		

Supply of Office Games Items for F.Y 2015-2016					
SL	Particular	Specification	Unit	Unit Rate (Nu.)	Remarks
1	Foot ball net	Export Quality/Supper Quality	Per Pair		
2	Valley ball net	Export Quality/Supper Quality	Per pcs.		
3	TT net with clamp	Export Quality/Supper Quality	per set		
4	Basket ball net	Export Quality/Supper Quality	per Pair		
5	TT bad	Butterfly (super Quality)	per Pair		
6	Foot ball	Cosco Size 5(Supper Quality)	Per pcs.		
7	Valley ball	Cosco Size 5(Supper Quality)	Per pcs.		
8	Basket ball	Cosco Size 7(Supper Quality)	Per pcs.		
9	T.T ball	Butterfly Supper quality	Per pcs.		
10	Badminton racket	Best quality(Export quality)	Per Pair		
11	Badminton Shutter cocks	Aero 737 and feather Supper quality	Per Dozen		
12	Snooker stick trip		per pkt.		
13	Foot ball Pump/footpump with meter indicator		Per No.		
14	Snooker Chalk		per pkt.		
15	Chinese Checker and chess	Export Quality/Supper Quality	per Set		
16	Foot ball dress	T90 Supper Quality	per Set		
17	Basket ball dress	Supper quality	per Set		
18	Keeper dress	Supper quality	per Set		
19	Knee cap	Supper quality	per Set		
20	Keeper Gloves	Supper quality	Per Pair		
21	Football Stocking	Supper quality	per Pair		
22	Shing guard	Supper quality	per Pair		
23	Football boot	Spectra Supper Quality	Per Pair		

Supply of Office Equipments and Hardware items for F.Y 2015-2016					
SI.NO	Particulars	Specification	UNIT	Unit rate (Nu)	Remarks
1	Power Chain	STIHL/Germany made/Brazil made with warranty	Per No.		
2	Power Chain Saw Chain	Cross cutting & Sawing (381) with warranty	Per No.		
3	Power Chain Saw Chain file	Cross cutting & Sawing	Per No.		
4	Dinning Tent	10 men, 20men(KLTY)	Per No.		
5	Toilet Tent	KLTY	Per No.		
6	Kitchen Tent	KLTY/king camp	Per No.		
7	Wedge Prism		Per No.		
8	Dia Meter Tape		Per No.		
9	Set Squares	Large Size	Per Pcs.		
10	Protector	Large Size	Per Pcs.		
11	Spotting Scope		per set		
12	Spotting Scope Tripod		per set		
13	Binoculars		Per No.		
14	Grass Cutting Machine with warranty	3 blade	Per No.		
15	Vaccum Cleaner	Heavy Duty with warranty	Per No.		
16	Coolin	Clean to Shine/Ultra shine formula	per bottle		
17	Hard broom		Per Pcs.		
18	Soft broom		Per Pcs.		
19	Lock & Key	Bravo 40mm,60mm	Per Pcs.		
20	Tissue Paper	Cotton	per box		
21	Toilet Harpic	power plus	per bottle		
22	Toilet Ordinal	with cover	Per Pcs.		
23	Toilet Phenol		per ltr		
24	Toilet Brush	with stand	Per Pcs.		
25	Dettol Handwash		per bottle		
26	Floor Wipper Steel	Steel Handle	Per No.		
27	Mopping Stick		Per Pcs.		
28	Naphthalene ball		per pkt.		
29	Surf		Per kg.		
30	Dust Collector		Per Pcs.		

31	Foot Mate	small,medium & large(Rubber,Coconut & cloth)	Per Pcs.		
32	Glove with long sleve	water proof	per pair		
33	Water proof glove	Short Sleeve			
34	Mask/mouth cover		pre pcs.		
35	Goggle		Per Pcs.		
36	Torch	3 battery system (large size)	Per No.		
37	Telephone	Panasonic	Per Set		
38	Torch	chargeable (Large Size)	Per No.		
39	Pick axe	Tata	Per No.		
40	Spade	Tata	Per No.		
41	Shovel	Tata	Per No.		
42	Sickel		Per No.		
43	Cloth Hanger Plastic		Per Dozen		
44	Cloth Hanger Clip		Per Dozen		
45	Bricks		Per Pcs.		
46	Hollow Block		Per Pcs.		
47	Lime Sureya		Per kg.		
48	Aluminum Paints		Per Ltr.		
49	Distemper		Per Ltr.		
50	Damp Proof Powder		Per kg.		
51	Wood Primer		Per Ltr.		
52	Redox Primer		Per Ltr.		
53	Plaster of Paris		Per Ltr.		
54	Synthetic Eminal Paint		Per Ltr.		
55	Steel wool		Per No.		
56	Tiles lenapanther	Lenapanther	Per Pcs.		
57	Tiles Terracota	Terracota	Per Pcs.		
58	Thinner		Per Ltr.		
59	Flexible Pipe	1", 2", 3", 4", 5"	Per roll.		
60	Thinner	24 guage	Per Sheet		
61	Belgium Carpet		per Sq. Mtr		
62	Leather Revolving Chair with arms	Executive/Officer Level	Per nos.		

Supply of Plumbing Items for F.Y 2015-2016					
SI	Particular	Specification	Unit	Unit Rate(N u.)	Remarks
1	Heating Plate	110,260mm	Per pcs.		
2	Geberit heating plate		Per pcs.		
3	Vice stand		Per pcs.		
4	Ratched die bit	15mm(taparia)	Per Set		
5	Ratched die	32mm to 50mm(taparia)	Per Set		
6	Ratched die bit	32 to 50mm	Per Set		
7	spanner	Tata	Per Set		
8	Ratched spanner	Tata	Per Set		
9	safty boot(tiger)	No.6 & 5	Per Pair		
10	leather tools bag with sliding	small size	Per pcs.		
11	GI Pipe	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
12	GI Elbow	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
13	GI Tee	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
14	GI Union	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
15	GI Plain Socket	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
16	GI Reducer socket	20x15,25x20,25x15, 32x15, 32x20, 32x25,40x15,40,20,40x25,40x32,50x15,50x20,50x25,50x32	Per pcs.		
17	GI Flange	32mm,40mm,50mm,65mm,75mm	Per pcs.		

18	GI Flange with HDPE adapter	32mm,40mm,50mm,65mm,75mm	Per pcs.		
19	GI Nipple	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
20	Hold tide Glue	1kg, 1/2kg,25g	Per pcs.		
21	GI Hex Nipple	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
22	HDPE Pressure class 10 kg/sq.cm(Druk Pipe)	20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per mtr.		
23	HDPE Pressure class 6 kg/sq.cm(Druk Pipe)	40mm,50mm,65mm,75mm,90mm,110mm,140mm,160mm,225mm	Per mtr.		
24	HDPE Pressure class 4kg/sq.cm(Druk Pipe)	40mm,50mm,65mm,75mm,90mm,110mm,140mm,160mm,225mm	Per mtr.		
25	PVC Pipe	50mm,75mm,110mm	Per pcs.		
26	PVc Tee	50mm,75mm,110mm	Per pcs.		
27	PVC Elbow	50mm,75mm,110mm	Per pcs.		
28	PVCPlain Socket	50mm,75mm,110mm	Per pcs.		
29	PVC Reducer	50mm,75mm,110mm	Per pcs.		
30	PVC Glue		Per ltr.		
31	WC Pans	Vitreous china European-White,	Per pcs.		
		Vitreous china Indian Typre-500mm,White	Per pcs.		
		Vitreous china Indian Typre-580mm Orissa,White	Per pcs.		
		Plastic Seat & lid for European pan	Per pcs.		
32	Cisterns	Vitreous china cisterns-low leve,incl. fittings & flash band(5 & 10 ltrs white)	Per pcs.		

33	Plastic Cisterns	5,10 ltrs.	Per pcs.		
34	Urinals	White vitreous china flate- back lipped-front type urinals,	Per pcs.		
35	Urinals	White vitreous china flate- back lipped-front type urinals with sensor	Per pcs.		
36	Urinals bip cock	15mm	Per pcs.		
37	C.p cocks & Spouts	15mm Piller cock,15mm pillar cock with swan neck,15mm bip cock long nose,15mm stop cock concealed,wall Spout with 4way diverter	Per pcs.		
38	C.P brass shower fittings for 15 to 20 mm inlet	Shower with flex tube	Per Set.		
39	CP Mixture	Shower with revolving joint	Per Set		
		Shower arms	Per Set		
		Shower head	Per Set		
		basin single hole casted spout 15mm	Per Set		
		basin close hole 15mm	Per Set		
		wall telephonic type 15mm	Per Set		
		wall telephonic type with crutch & tel. shower	Per Set		
		wall telephonic type with C.p band & Flanges 15mm,	Per Set		
		Basin Mixture,	Per Set		
		wall mixture	Per Set		
40	Basin Viterous	large, Medium & small size	Per pcs.		
41	Bath room accessories,B rackets	R.S or C.I brackets	Per pcs.		

42	Soap Container	Recessed ceramic 200 x 100 mm	Per pcs.		
		Recessed ceramic 150 x 150 mm	Per pcs.		
43	C.P Towel Rails	20mm x 450mm	Per pcs.		
		20mm x 600mm	Per pcs.		
		20mm x 750mm	Per pcs.		
		C.P Towel ring	Per pcs.		
44	Toilet Paper holder	C.P brass	Per pcs.		
		Recessed ceramic(white)200 x 100mm	Per pcs.		
		Recessed ceramic(roll type)150 x 150mm	Per pcs.		
45	HDPE Water Storage Tank	270,500,1000,2000,3000(Ltrs)	Per pcs.		
46	C.I Man hole cover	600x600mm,300x300mm with frame	Per pcs.		
47	Rubber Gasket of S.B.R Ouality	80mm,100mm	Per pcs.		
48	Kitchen Sink	Single bowl & drain board 940x460x160mm	Per pcs.		
		Double bowl & Single Drain board 1740x520x200mm	Per pcs.		
		Single drain board610x460mm	Per pcs.		
49	Kitchen Host Pipe	32mm,40mm	Per pcs.		
50	Basin waste coupling	32mm,40mm	Per pcs.		
51	Waste coupling	32mm,40mm	Per pcs.		
52	Brass Gate Valve	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
53	Fire Hydrant Valve (Brass)	50mm,75mm	Per pcs.		
54	Fire Hydrant nozzel (Brass)	32mm,40mm,	Per pcs.		
55	Fire	2,5,10,15(kgs)	Per		

	Extinguisher(ABC)		pcs.		
56	Hack saw blade	double Side	Per pcs.		
57	Hack saw frame		Per pcs.		
58	Monkey Wrench		Per pcs.		
59	Portable Electric tile cutter	110mm	Per pcs.		
60	Tiles cutter blade	110mm	Per pcs.		
61	Mini GI Pipe Cutter	15mm,25mm	Per pcs.		
62	Sledge hammer	5,7,10(kgs)	Per pcs.		
63	Crow bar	25mm,480mm,65mm	Per pcs.		
64	Traingular file		Per pcs.		
65	Mason Chisel	25mm,20mm,15mm,10mm	Per pcs.		
66	Moter Plate		Per pcs.		
67	Towel	Small ,Medium and Large	Per pcs.		
68	Steel Float	Small ,Medium and Large	Per pcs.		
69	Binding Wire		Per pcs.		
70	Black Carpet foam		Per Mtr.		
71	C.P connection Pipe		Per pcs.		
72	PVC connection Pipe		Per pcs.		
73	Angle Cock		Per pcs.		
74	Pipe Wrench	12,18,36(Inch)	Per pcs.		
75	Concret drill bit set		Per pcs.		
76	Marble Chip	Black,white	Per Kg		
77	White		Per		

	Cement		bag		
78	Cement		per bag		
79	Bottle Trap	32mm & 40mm	Per pcs.		
80	Counter Basin	White vitreous china	Per pcs.		
81	C.P.V.C Pipe	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
82	C.P.V.C Plane elbow & Brass Elbow	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
83	C.P.V.C Plane Tee & Brass Tee	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		
84	C.P.V.C Union	15mm,20mm,25mm,32mm,40mm,50mm,65mm,75mm	Per pcs.		

Supply of office Kitchen Items F.Y 2015-2016

sl	Particulars	Specification	Unit	Unit Rate (Nu.)	Remarks
1	Gas Stove	Single burner (HeavyDuty)	per no.		
2	Gas Stove	double burner with self lighter	per no.		
3	Boiler (sharp)	4 ltrs	per no.		
4	Boiler (sharp)	2 ltrs	per no.		
5	Rice cooker (sharp)	3ltrs	per no.		
6	Rice cooker (Sharp)	5 ltrs	per no.		
7	Rice cooker (sharp)	10 ltrs	per no.		
8	Gas Rice cooker	10 ltrs	per no.		
9	Kitchen set	non sticky	per no.		
10	Pot (aluminium)	3 ltr	per no.		
11	Pot (aluminium)	4 ltr	per no.		
12	pot (Aluminium)	8 ltr	per no.		
13	Curry Laddle	Small	Per Pcs.		
14	Curry laddle	Medium	Per Pcs.		
15	Gas Regulator Pipe		per no.		
16	Gas Regulator		per no.		
17	Kettle (Aluminium)	Medium	per no.		
18	Water filter		Per Set		
19	Water dispenser		Per Set		
20	Curry cooker	small, big	per no.		
21	Jug (Transparent)	without lid	per no.		
22	Bucket (transparent)	small,large,medium	per no.		
23	Bread toaster	Japan made	per no.		
24	Micro wave Oven		per no.		
25	Pressure cooker (Hawkin)	2ltrs	per no.		
26	Pressure cooker (Hawkin)	4ltrs	per no.		
27	Pressure cooker (Hawkin)	6 ltrs	per no.		
28	Pressure cooker (Hawkin)	10ltrs	per no.		
29	Kitchen Knife Set (with stand)		per no.		
30	Serving Tray (set)	medium,small & Large	per no.		
31	Tea Spoon	Steel	Per Dozen		
32	Spoon	Steel	Per		

			Dozen		
33	Fork	Steel	Per Dozen		
34	Plate (Dhaka)	normal size	Per Dozen		
35	Plate (Procelain)	normal size	Per Dozen		
36	Curry bowl		Per Dozen		
37	Cup		Per Dozen		
38	Aluminium Laddle	small,large,medium	Per Pcs.		
39	Aluminum bowl	medium size	per no.		
40	Coffee Machine		per set		

Supply of office Choisham or chadi Items F.Y 2015-2016

Sl	Particulars	Specification	Unit	Unit Rate(Nu)	Remarks
1	Dramtse Dhen	Original	Per Pair		
2	Tent Poles	MS	Per Set		
3	Chadi Flags (standard size)		Per Set		
4	Rudhar (standard Size)	(white,yellow,Red,Green & Blue)	Per Set(50mtr)		
5	Thri khab	Chinese Gaeychen	Per Pcs.		
6	Chodum khab	121/45cm and 101/45cm (Chinese Gaychen)	Per Pcs.		
7	Lam Dhaen	length 50mtrs and breath 1mtr.			
8	Traditional Bhutanese Tent	25/17 feet	per set		

Supply Of Electrical Items F.Y 2015-2016					
SI	Particular	Specification	Unit	Unit Rate(Nu.)	Remarks
1	Tube Rod	36 Watt	Per pcs.		
2	Starter		Per Pcs.		
3	Bulb(CFL 5watt)	5 Watt CFL	Per Pcs		
4	Tube Frame(Instant Start Flickering Free lighting)		Per Pcs		
5	Wire	16 mm	Per roll		
6	MCCB(Havells) TPN 250 Amps		per pcs		
7	MCCB(Havells) TPN 150 Amps		per pcs		
8	MCB DP	16Amps	per pcs		
9	MCB DP	10 Amps	per pcs		
10	MCB TPN	32Amps/63Amps	per pcs		
11	Wire (Havells/Anchor/Royal)	4mm.Sq	Per roll		
12	Wire (Havells/Anchor/Royal)	2.5mm.Sq	per roll		
13	Wire (Havells/Anchor/Royal)	1.5mm.Sq	Per roll		
14	Wire (Havells/Anchor/Royal)	0.75mm.Sq	per roll		
15	Under Ground Cable	16/25/50mm.Sq	per roll		
16	Thimble Aluminium	16/25/50mm.Sq	per no.		
17	Control Box(Roma)	2/3/4 ways	per no.		
18	Roma Switch SP(10A/20A)	SP	per no.		
19	Roma Twin Socket(per		

			pcs		
20	Gyaser(Water Heater Venus)Vertical	10/15/25/35/50/75/100 Ltrs.	per no.		
21	Wall bracket lamp	Havells/Anchor	per no.		
22	Ceiling Mounting Lamp	Havells/Anchor	per pcs		
23	Tube 40 watt	40 watt	per pcs.		
24	Socket Anchor(5 in 1 with indicator)		per pcs		
25	MCB Box(Havells)	2/4/8/10/16ways	per no.		
26	Conduit Pipe	25mm	per pcs.		
27	Conduit Pipe	15mm.	per pcs.		
28	Square box		per no.		
29	Elbow/Tee(PVC)	25/15MM	per pcs.		
30	Bulb holder		per pcs.		
31	Insulation Tape		per pcs		
32	Combination Plier(150mm)	150mm(Taparia)	per pcs		
33	Screw driver Sets(Taparia)		per set.		
34	Neion Tester(Taparia)		per pcs.		
35	Gyser Parts(KSD 301CR 16A 80		per pcs		
36	TIM 10 amps 80,WY 75A-E 1.1206 F 13B		per pcs.		
37	Plier bag		per pcs		
38	Philips HP-N.E/73/2 MBF-125/200-250 V(Bulb)		per pcs.		
39	Gyser Parts(ESPO EST-11EM 20A 250V)		per pcs		
40	Gyser parts(WY 75A-E1.1108F 304)		per no.		

41	Wy 75A-E1.1307F 298C (THERMOSTATE)		per no.		
42	KSD301 CR 16A 80 degree C (HEAT CODE)		per no.		
43	TIM 33 10A 80 degree C (HEAT CODE)		per no.		
44	Wy 75A-E1.1206F 13B(THERMOSTATE)		per no.		
45	Safty gloves		per no.		
46	Post light (Max 1*MAX*60W;E27)		per no.		
47	Extension Code	CONA	per no.		
48	Universal Power Strip	230 V,6 Amp.AC with Noise Filter			
49	Tube	Type TCS 350/236M1/Code9190 150 65124	per set.		

Supply of Carpentry Items for F.Y 2015-2016					
SI	Particular	Specification	Unit	Unit Rate(Nu.)	Remarks
1	Sharping stone		Per Pcs		
2	Nail	2"	Per Kg.		
3	Nail	2.5"	Per Kg.		
4	Nail	3"	Per Kg.		
5	Nail	3.5"	Per Kg.		
6	Door handle with screw (brass)		Per Pcs.		
7	Screw	different Size	Per Pkt.		
8	Pincer		Per No.		
9	Jack Plane	Small and big	Per No.		
10	Wood polish	Touch wood	Per Ltr.		
11	Marking Gauge		Per No.		
12	Carpenter tools bag		Per No.		
13	Glass	4mm	per Centimeter		
14	Planer machine blade	Bosch	per pcs.		
15	Planer machine belt	Bosch	Per pcs.		
16	Planer Machine	Bosch	Per No.		
17	Circular Saw	Bosch	per set		
18	Circular Saw Blade	Bosch	per pcs		
19	Trying Square	15" and 10" and 5"	per pcs.		
20	Sand Paper for Sander machine(Bosch)	Round and Flate	per pcs		
21	Ply wood	4mm,6mm,8mm & 10mm			
22	Carpentry Chisel	1/2",1",1.5",2" and 2.5"			
23	Clamp	4feet,5feet,6feet and 7feet			
24	Claw hammer	best quality	per pcs.		
25	Carpentry Pencil		per Dozen		
26	Planks	different Size	per cft.		

27	Hand saw	large n small size	Per Pcs		
28	Fevicol		Per Ltr.		
29	Drilling Machine(Sets)	Bosch	Per set		
30	Knife		Per Pcs.		
31	Hydraulic door closer(brass)	Heavy duty	Per set.		
32	Door latch	different Size	per set		
33	Cup board Lock		per set		
34	Hinches (brass)	different Size	per set.		
35	Panel pin		Per Pkt.		
36	Ear pluge		per pair		
37	Wire mesh		per mtr.		
38	Hand Saw file		per pcs.		
39	Aluminium Sheet		per mtr.		
40	Wood drill bit	different size	per pcs.		
41	Dressing hammer		per pcs.		
42	Hammer		per pcs.		
43	Safty belt		per set		
44	Cement board		per pcs		
45	Measuring Tap	30mtrs,50mtrs and 5mtrs	per no.		
46	Paint brush	Large,Medium and Small	per pcs.		
47	Steel Brush	Large,Medium and Small	per pcs.		
48	Shoe brush	small,Medium and small	per pcs		

Supply of Office Computer Items for F.Y 2015-2016

Sl.No	Particular	Specification	Unit	Unit Rate(Nu.)
1	External Hard Drive	500GB, 200 GB and 1TB	Per No.	
2	Laptop: Dell Latitude E5440	Screen Size: 14inches Processor: 1.70 GHz Intel Core i3 RAM: 4 GB DDR3L SDRAM Hard Drive: 500 GB Operating System: Windows 7 Professional (Window genuine) Processor Band: Intel Computer Memory Type: DDR3 SDRAM Warranty: One year against manufacturing defect (s)	Per Set	
3	Heavy duty Photocopy machine	Konica Minolta 215 Copying process : Laser electrostatic image transfer Toner system: Simitri® HD - polymerised Toner Copy/print speed A4 mono (cpm): Up to 21 cpm Copy/print speed A3 mono (cpm) : Up to 7.8 cpm Automatic Duplexingr (cpm): Up to 15,8 cpm 1st Copy/print time mono (sec): less than 6.5 sec Copy resolution (dpi) : 600 x 600 dpi Multi-copy: 1-999 Original format :A5-A3 Magnification: 25-400 % in 1 % steps; Autozooming Copy functions: 2in1; 4in1; book copy; ID copy; shift margin; erase; image rotation; program registration Printer Specifications Print resolution (dpi):GDI: 600 x 600 dpi PCL (optional): 1,200 x 600 dpi Scanner Specifications: Scan speed colour (opm): Up to 20 opm (150 dpi via optional ADF) Up to 8 opm (300 dpi via optional ADF) Scan Speed mono (opm): Up to 46 opm (300 dpi via optional ADF) Up to 23 opm (600 dpi via optional ADF)	Per Set	

		<p>Scan resolution (dpi): Max. 600 x 600 dpi File formats: PDF; JPEG; TIFF System Specifications System memory standard (MB) :128 MB Network protocols :TCP/IP (IPv4; IPv6); HTTP; SNMP Automatic document feeder : Reverse type; up to 70 originals; A5-A3; 35-128 gsm simplex; 50-128 gsm duplex Paper size :A5 - A3 Customized: 90-297 x 140-432 mm Copy/print volume recommended (monthly): 5,000 pagesCopy/print volume max. (monthly) :15,000 pages Toner lifetime Black: Up to 12,000</p>		
4	Dell OptiPlex 3020 Desktop Computer	<p>Processor: 3.40 GHz Intel Core i3 RAM: 4 GB DDR3 SDRAM Hard Drive: 500 GB Operating System: Windows 7 Professional (Window genuine) Brand Name: Dell Computer Memory Type: DDR3 SDRAM Hard Drive Interface: Serial ATA Warranty: One year against manufacturing defect (s)</p>	Per Set	

5	Printer	<p>HP LaserJet P3015dn Print speed black: Normal:Up to 42 ppm First page out (ready) Black: As fast as 7.5 sec Print quality (best) Black: Up to 1200 x 1200 dpi Duty cycle (monthly, letter): up to 100,000 pages; Recommended monthly page volume: 1500 to 5000 Print technology: Laser Processor speed: 540 MHz Print languages: HP PCL 5e; HP PCL 6; HP postscript level 3 emulation; direct PDF (v 1.4) printing Display: 2.25-in, 4-line LCD (text) Connectivity: ü Network ready: Standard (built-in Gigabit Ethernet) ü Connectivity, standard:</p> <ul style="list-style-type: none"> • 1 Hi-Speed USB 2.0 • 1 HP Jetdirect 10/100/1000T Ethernet embedded print server • 1 EIO • 1 Host USB 2.0 (front-panel) • 2 internal Accessory (for connecting HP or partner solutions) <p>Compatible operating systems: Windows 8,7, Vista, XP Professional ,Windows Server 2003, Windows Server 2008, Windows 2000 (SP4) Memory Specification Memory, standard: 128 MB Memory, maximum: 640 MB Paper Handling Paper handling input, standard</p> <ul style="list-style-type: none"> • 100-sheet multipurpose tray 1 • 500-sheet input tray 2 • automatic duplex printing <p>Paper handling output, standard</p> <ul style="list-style-type: none"> • 250-sheet output bin • 100-sheet rear output bin <p>Duplex printing Automatic (standard) Media sizes supported Letter; legal; executive; 8.5 x 13 in; envelopes</p>	Per Set	
6	Heavy duty printer		Per set	

7	Heavy duty color printer	HP Color LaserJet CP5225dn Printer Colour: Yes Resolution printer final Rated/quoted print speed : 20PPM Maximum paper size: A3 Duplex function : Yes Monthly duty cycle: 75,000 pages Mono print speed (measured) :20ppm USB connection: yes Ethernet connection: yes	Per Set	
8	Heavy duty Printer	Network printer, Duplex function: Yes Monthly duty cycle: 75,000 pages USB connection: Yes Maximum paper size: A3	Per Set	
9	Transcent SD card	32 GB	Per No.	
10	White board with stand	Medium, large & Small size	Per set	
11	Network Installation Tool Kit (A complete kit for the professional installer.) Package content	<ul style="list-style-type: none"> • One crimper for 8P8C/RJ45, 6P6C/RJ12, and 6P4C/RJ11 • One crimper with interchangeable die for RG58, RG59, 62.5, and 174 • Die sets for RG58, RG59, 62.5; RG58, RG59, 62.5, 174 fiber optic; RG174, 179, Belden 8218, fiber optic; RG8, 11, 174, 179, 213 • One 6.5in cable cutter • One cable stripper with cutter • One coaxial cable stripper • One punchdown tool with 66/88/110 blades • One coaxial stripper • Two screwdrivers • One enhanced network cable tester • One hard plastic case with inner foam padding 		
12	Dell Laptop charger	Dell vostro 3500, Dell vostro 3460, Dell vostro 3550, Dell Inspiron 3421, Dell Latitude E5500, Acer Aspire E1- 471	Per pcs.	
13	Dell Battery	Dell vostro 3500, Dell vostro 3460, Dell vostro 3550, Dell Inspiron 3421, Dell Latitude E5500, Acer Aspire E1- 471	Per pcs.	
15	Logitech Wireless Presenter R400	Logitech Wireless Presenter R400	Per pcs.	
16	EPABX(Needs to	Equipped with 8 P&T lines, 4 digital extns. &	Per Set	

	include installation and cable)	80 analogue extns <ul style="list-style-type: none"> • 2 Wire Non-polarity Digital Phone • 3-Lines 24-Characters LCD Display • 24-CO / Programmable Keys with Red/Green LED • Navigation Keys • 4 Soft Keys • Extra Devise Port • Full Duplex Speakerphone • Alphanumeric Directory Search • Time-saving, Easy-to-use Navigator Keys • Headset Jack for Hands-Free Convenience • Message Waiting / Ringing Light (Red/Green) • Wall Mounting Bracket • Speaker, Handset & Ringger volume control 		
17	Mike with stand	Table stand and Mike stand	per set	
18	Table Mike	MX412 & MX418 Microflex Standard Gooseneck Mochophones with XRL Cable	per set	
19	Printer Hp laserjet 1606dn	Print speed black: Normal:Up to 25 ppm First page out (ready) Black: As fast as 7 sec Print quality black (best) <ul style="list-style-type: none"> • Up to 600 x 600 dpi (1200 effective dpi with HP FastRes 1200) Duty cycle (monthly, A4) <ul style="list-style-type: none"> • Up to 8000 pages Recommended monthly page volume <ul style="list-style-type: none"> • 250 to 2000 Print technology <ul style="list-style-type: none"> • Laser Processor speed 400 MHz Print languages Host-based printing, HP PCL 5e HP ePrint capability Yes Connectivity, standard <ul style="list-style-type: none"> • Hi-Speed USB 2.0 port, 10/100 Ethernet networking Network ready Standard (built-in Ethernet) ompatible operating systems	per set	

	<ul style="list-style-type: none"> • Windows 8, Windows 7 (32-bit/64-bit), Windows Vista (32-bit/64-bit), Windows XP (32-bit/64-bit), Windows Server 2008 (32-bit/64-bit), Windows Server 2003 (32-bit/64-bit) • Mac OS X v10.4, v10.5, v10.6 • Linux (see hplip.net for current) <p>Memory, standard 32 MB</p> <p>Memory, maximum 32 MB</p> <p>Hard disk</p> <ul style="list-style-type: none"> • None <p>Paper handling input, standard</p> <ul style="list-style-type: none"> • 250-sheet input tray, 10-sheet priority feed slot <p>Paper handling output, standard</p> <ul style="list-style-type: none"> • 150-sheet face-down bin <p>Maximum output capacity (sheets)</p> <ul style="list-style-type: none"> • Up to 150 sheets <p>Duplex printing</p> <ul style="list-style-type: none"> • Automatic (standard) <p>Media sizes supported</p> <ul style="list-style-type: none"> • A4; A5; A6; B5; postcards; envelopes (C5, DL, B5) <p>Media sizes, custom</p> <ul style="list-style-type: none"> • 250-sheet input tray: 147 x 211 to 216 x 356 mm; priority feed slot: 76 x 127 to 216 <p>Minimum dimensions (W x D x H)</p> <ul style="list-style-type: none"> • 387 x 284 x 246 mm <p>Maximum dimensions (W x D x H)</p> <ul style="list-style-type: none"> • 387 x 461 x 255 mm <p>Weight</p> <ul style="list-style-type: none"> • 7.0 kg <p>USB Cable included</p> <p>Warranty</p> <p>One-year limited warranty. Warranty and support options vary by product, country and local legal requirements.</p>		
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20	Fax	Panasonic KX FP701 2-line LCD readout Distinctive Ring detection 64-level halftone resolution Polling function 10-page Automatic document feeder 50-sheet paper tray External telephone jack Paper Handling: A4 Automatic Document Feeder: Max. 10 sheets		
21	Projector	Dell Network Projector - 4220 Brightness: Dell Network Projector - 4220 Brightness: 4100 ANSI Lumens10 (Max.) Contrast Ratio: 2000:1 Typical (Full On/Full Off) Resolution: XGA (1024 x 768) Uniformity: 80% Typical (Japan Standard - JBMA) Projection Lens: F-Stop: F/2.4~2.66 Focal length, f = 18.2~21.8mm Throw Ratio: 1.6 (wide) -1.92 (tele) Lens Offset: 115 ± 5% Image Size: At 3.94 ft (1.2m) distance, diagonal projection image size of 30.8" (0.78m). At 32.81 ft (10m) distance, diagonal projection image size of 307" (7.8m). Projection Distance: 3.94 ft ~ 32.81 ft(1.2m ~ 10m)	per set	
22	Projector Screen (Auto)	Projector Screen Motorized 8 * 6	Per Set	
25	T/P basic telephone	Model: CT-TF232 Brand: Cheeta	per set	
26	UTP cable	CAT 6e		
27	Switch	FS728T : number of ports 24 port, MAC table, (RJ-45), 2 Dual Personality SFP slots, 24 10/100 Mbps auto sensing Fast Ethernet – 4 10/100/1000 Mbps auto-sensing, IEEE 802.3x full-duplex flow control	Per pcs.	

28	Access point	<p>Model: WNDAP660 Standards: IEEE 802.11a 5GHz Physical Interfaces:Two (2) 10/100/1000BASE-T Gigabit Ethernet (RJ-45) ports with Auto Uplink™ (Auto MDI-X) with IEEE 802.3af and 802.3at Power over Ethernet (PoE) support, One (1) console port with RJ45 Interface, Five (5) LED: Power, Link/ACT, LAN, 2.4GHz, 5GHz Network Management :Remote configuration and management through Web browser, SNMP or telnet with command line interface (CLI) SNMP management supports SNMP MIB I, MIB II, 802.11 MIB and proprietary configuration MIB Advanced Wireless Features :Wireless Distribution System (WDS),</p>		
29	stabilizer	<p>A.C VOLTAGE REGULATOR MODEL NO:AVR-1500W SERVO MOTOR TYPE: Input voltage:AC80V-130V /160V-250V It has high precision 3 second/3 minutes time-delay function. Output voltage AC220V/110V+2% It has over-load indication protection function</p>	Per pcs.	
30	VGA cable	30 m	per mtr.	
31	Glossy paper (Premium grade and Brand specific)	<p>Epson stylus photo R3000 printer: A3, A4 and Roll paper Epson stylus photo R3880 printer: A3 A4 and roll paper</p>	per ream/roll	
32	Fine Art paper	<p>Epson stylus photo R3000 printer: A3, A4 and Roll paper Epson stylus photo R3880 printer: A3 A4 and roll paper</p>	per ream/roll	
33	Gloss Laminated paper	<p>Epson stylus photo R3000 printer: A3, A4 and Roll paper Epson stylus photo R3880 printer: A3 A4 and roll paper</p>	per ream/roll	

Limited Tender Quotation Format for Vehicle Hiring

Type of Vehicle	Vehicle Model No.	Registration No.	Rate per KM (Nu.)	Halt Charge/ Day (Nu.)*	Remarks (if any)

** During the tour when there is no long distance travelling and the vehicle is used for local services, a halt charge will be paid instead of payment per KM.*

Terms and Conditions

1. Bid should be submitted in one sealed envelope in the given format.
2. The vehicle should be in excellent condition to avoid breakdown and unnecessary delay of works (Model not older than 2008);
3. The bidders should have Professional driver for the vehicle with valid driving licence;
4. The entrusted bidder should bear full cost of vehicle maintenance in case of any breakdown. If it is a major breakdown then the owner should arrange another vehicle as substitution within 24 hours of the breakdown;
5. The officer In-charge using the vehicle would decide if arrangement of substitute vehicle is required during any major breakdown;
6. The quoted rates should be inclusive of Driver's payment and fuelling cost;
7. Halt charge will be paid if the travelled distance per day is less than 100 KM;
8. The driver should strictly adhere to the road safety laws while driving and any official travelling in the vehicle have a right to remind/object if the drive fails to follow the laws in vogue;
9. A Xerox copy of the following documents should be attached with the quotation format;
 - i. Valid vehicle registration certificate,
 - ii. Valid driving licence of the Driver who will be driving the vehicle,
 - iii. Valid road worthiness certificate of the vehicle,
 - iv. Valid vehicle Insurance certificate

Total Amount in Nu. (in words)	<i>[Insert the Total Amount for Supply of Goods including all related costs].</i>
Delivery period	<i>Number of days from the date of issue of the Purchase Order by the Purchaser</i>
Warranty Provided	<i>Months from date of supply or commissioning of the Goods.</i>

Signature of Supplier	Supplier's Official Stamp
Name of Supplier	
Date	

[The Supplier may attach copies of relevant brochures/catalogue for the goods to be supplied, which will give sufficient information to carry out effective evaluation]

Technical Specification of the Goods Required

SI	Item	Specification
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		

The Supplier is required to mention make / model (as applicable) of the goods to be supplied and must attach the appropriate original printed literature / brochures for the various items listed.

Signature of Supplier	Supplier's Stamp
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Name of Supplier	
Date	

Documents required to be submitted as part of the Quotation

The original and *copy(ies)* of quotation submitted by the supplier shall comprise the following:

- (a) A duly completed and signed priced quotation as per the Schedule of Items and the Priced Quotation.
- (b) A valid Trade License²;
- (c) A valid Tax Clearance Certificate;
- (d) The required bid security
- (e) Technical Specification of the Goods to be supplied; and
- (f) Any other requirements specified in this document

Terms and Conditions for the Supply of Goods and Payment.

The Terms and Conditions hereinafter may only be varied with the written agreement of the Purchaser and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall be required to submit a performance security of 10% of the quoted price in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by a financial institution located in Bhutan, which shall be furnished upon signing the contract. Performance security shall be valid till the end of warranty period and will be returned after the end of warranty period.
2. The supply of the goods shall be completed within *[state number]* days from the date of issue of the Purchase Order, or the signing of the contract (if applicable);
3. Payment of the Invoice shall be arranged by the Purchaser, within thirty (30) days upon submission of original Invoice and TPN number, against the actual supplied quantities of goods as listed in the Purchase Order.
4. The quoted price shall include all taxes, duties, insurance and any other costs involved and nothing extra shall be paid.
5. Any goods found defective during the warranty period shall be replaced/repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the purchaser shall do it at the cost of the supplier.

² The non submission of historical (b & c) documents should not become rejection criteria and should be given one chance to the bidder(s) to submit.

6. The supplier shall pay liquidated damages at the rate of 0.1% per day for each day of delay to a maximum of 10% of the quoted price.
7. The Purchaser may, by written notice, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time for its convenience:
 - a. If the Supplier fails to perform any other Terms and conditions specified with the Purchase Order, or exceeds the maximum amount of liquidated damages.
 - b. if the Supplier fails to perform any other obligation(s) under the Purchase Order, or
 - c. if the Supplier does not take any remedial action within a period of (7) seven calendar days after receipt of a notice of default from the Purchaser specifying the nature of the default(s), or
 - d. if the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order; and
8. The Supplier shall provide the warranty, as stipulated in the Quotation document, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be. The security deposit shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.
9. The purchaser may procure any of the items from the open market in case the supplier fails to supply the goods within the stipulated time and realise the difference amount between the quoted price & market price from the security deposit.

[Purchaser to use normal Letter Head format]

PURCHASE ORDER FOR THE SUPPLY OF GOODS

Purchase Order No:	Purchase Order Date:
From: <i>[name and address of Purchaser]</i>	<i>[Contact person, Telephone Number Fax Number e-mail address]</i>

To: <i>[name and address of the Supplier]</i>	<i>[Contact person, Telephone Number Fax Number e-mail address supplier reference]</i>
Delivery date:	Order Value (Nu.):
Delivery terms:	

The *[insert name of procuring]* has accepted your Quotation dated *[insert date]* for the supply of Goods as listed below and request you to supply the goods within the delivery date stated above, in the quantities and units and on these Terms and Conditions. For convenience a copy of your signed quotation is attached.

ORDER ITEMS					
Item No	Description	Supplier Ref	Unit Price	Qty	Total Price

In acceptance of this Purchase Order you are requested to sign below, at which time the Contract shall become legally binding upon both parties. You are also requested to confirm that you will be supplying the goods within the Delivery date mentioned above.

For the Purchaser:	For the Supplier:
Signature	Signature
Print Name	Print name
Designation	Designation
Date	Date

Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT made the *[insert number]* day of *[insert month]*, *[insert year]*,
BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of Bhutan, or corporation incorporated under the laws of Bhutan]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called "the Purchaser"), and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier").

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency/ies]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract, viz.:
 - (a) This Contract Agreement;
 - (b) Terms and Conditions;
 - (c) Technical Requirements (including Schedule of Supply and Technical Specifications);
 - (e) The Supplier's Bid and original Price Schedules;
 - (f) The Purchaser's Notification of Award of Contract;
 - (g) The form of Performance Security;
 - (h) The form of Bank Guarantee for Advance Payment;
 - (i) *[insert here any other document(s) forming part of the Contract]*
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bhutan on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]*
[insert identification of official witness]

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]*
[insert identification of official witness]

Performance Security

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year) of Bid submission]*
IFB No. and title: *[insert no. and title of bidding process]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Purchaser]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)]*³ *in figures and words* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,⁴ and any demand for payment under it must be received by us at this office on or before that date. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

[signatures of authorized representatives of the bank and the Supplier]

³ *The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Purchaser.*

⁴ *Date established in accordance with Clause 19.4 of the General Conditions of Contract ("GCC"). The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the Bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee.*

Bank Guarantee for Advance Payment

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year) of Bid submission]*
IFB No. and title: *[insert number and title of bidding process]*

[bank's letterhead]

Beneficiary: *[insert legal name and address of Purchaser]*

ADVANCE PAYMENT GUARANTEE No.: *[insert Advance Payment Guarantee no.]*

We, *[insert legal name and address of bank]*, have been informed that *[insert complete name and address of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert date of Contract]* with you, for the supply of *[insert types of Goods to be delivered]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount(s) in figures and words]* upon receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier in its account *[insert number and domicile of the account]*

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[insert date⁵]*. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months][one year]*, in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

[signature(s) of authorized representative(s) of the bank]

⁵ *Insert the Delivery date stipulated in the Contract Delivery Schedule. The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee*